

Board Meeting Minutes

February 25 2016 - 7:30 pm - Monarch Park Clubhouse - Community Room

Attendance: Matt Denton, Jim Lim, Cory Lamothe, Thomas Meyer, Greg Schmidt, Carnaby Taylor, Paddy Ryan

Absent: Erin Pleet, Erin McMahon

Call to Order: 7:38pm Adjourned 9:00pm

Non Contentious Motions

Approval of [December 17 2015](#) Board Meeting Minutes. Posted in Drive: [/ Board and Committees / Board of Directors / BoD Meetings / 2015 / Minutes](#)

Business arising from previous meeting

- Signing of NDA's - committee members
- Update on CRA investigation into TUC HST filing - discussed in ED report
 - Has the registration process been updated to prompt members to agree to the Fields Fund Contribution as a separate line item on their invoice? [YES](#)

Reports

Executive Report:

- nothing to report

Executive Director Report:

- See February 2016 report emailed February 19th and posted in Drive: [/ Executive Director / Reports / Board Meeting Reports / 2016](#)
 - Has the registration process been updated to prompt members to agree to the Fields Fund Contribution as a separate line item on their invoice? [YES](#)
 - Met with principal of Ridgeview & director of Capital projects for TDSB to retro-fit for turf field
 - southwest corner of Islington and Eglinton
 - cost could be \$1-\$2 M
 - they will still be meeting with other NFP community groups
 - CTS tax surcharge, Matt R indicated that agreement states that costs can be adjusted due to operational costs
 - Fields permitted vs needed analysis
 - too many fields in inventory
 - Previously, excess inventory had not been returned. Will not be the case going forward
 - League fees may not need an increase
 - Helping Blue procure fields for Goaltimate
 - Women's hat tournament is up
 - Approached by Michael regarding full time hours during "peak season"

Standing Committees

Finance Committee and Administration

- Continue to overhaul and rebuild a standard budgeting process with the ED to include sufficient detail for budget justification

- includes budgets for each league, tournament, event, for both adults and juniors
- Discussion thread started by Greg regarding the creation of Committee subfolders in the TUC Drive in order to be able to share documents with committee members who are not Board members and therefore should not have access to all Board documents

Human Resources Committee

- HR Committee has drafted and approved a Performance Review template for formal performance appraisals. Documents have been submitted to Board Members for review/approval.
- HR Committee has met to review supporting documents to draft an Employee Handbook for TUC employees. Handbook to reference Policies drafted through the Governance Committee as well as additional Employee related policies.
- Request to include "Drug/Alcohol Policy" and "Overtime Policy" in the Sports Law & Strategy Group statement of work. Will also need to confirm that "Time and Attendance", "Termination/Resignation" as well as "Progressive Discipline" content will be included within the "Discipline/Complaints Policy" or "Code of Conduct" including working with Juniors/minors
 - need a decision on the documentation/process needed for volunteers with juniors

Operations Committee

- Drafting of convenor manual ongoing

Temporary Committees

Strategic Planning Committee

- nothing to report

Governance Committee

- LeeAnn from Sport Law & Strategy Group has started work on our policy updates; she is starting with the three that are legally required and the transgender policy
- Governance Committee will be sent draft policies for review as they are completed
- Original completion date was March 25th, although no policies have been received for review, so the deadline may be later in the spring
- Budget is estimated at \$3000-\$5000 for full set of policies. LeeAnn will alert me if she is approaching the higher end of the budget before completing the project

Women's Committee

- nothing to report

Youth & Junior's Committee

- progress slower than anticipated, but ongoing

New Business

For information - Goaltimate tournament April 23rd (Erin Mc)

- what is it? - ultimate but on ¼ fields and points are scored by throwing discs into a "net"

Motion 1:

Moved by:

Seconded by:

Result of Motion

In favour:

Adjournment

Next Meeting:
TBD via doodle