

# Board Meeting Minutes

May 10 2017 - 7:30 pm - Monarch Park Clubhouse - Community Room

Attendance: Matt Denton, Jon Brandt, Greg Schmidt, Amanda Moore, Helen Liao, Kevin Philip Lee, Cory Lamothe

Absent: Paddy Ryan

Call to Order: 7:45 pm Adjourned 9:14pm

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## Non Contentious Motions

Approval of [March 15 2017](#) Board Meeting Minutes. Posted in Drive: [/ Board and Committees / Board of Directors / BoD Meetings / 2017 / Minutes](#)

Motion to approve: Jon and Matt

Approval of [April 12 2017](#) Board Meeting Minutes. Posted in Drive: [/ Board and Committees / Board of Directors / BoD Meetings / 2017 / Minutes](#)

Motion to approve: Wes and Jon

## Business arising from previous meeting

- Board retreat - Topic: Board Continued Education and Development
  - Focus on the roles of the committees and how they work with the staff and report to the board
  - Who do we want to have speak/lead this retreat?
  - Governance committee looking at this for potential speakers
  - Potential dates? June 3/4, 10/11, 24/25 → Paddy
  - Potential location? → Paddy
    - Within city (1-day, Sat/Sun): → Paddy
    - Outside city (overnight stay): → Paddy

## Reports

### Executive Report:

- **Captains Meetings** → First two meetings capped at 60 ppl (to keep cost down)
  - Keep it at Monarch
- **MPS/CTS Dome Down**
  - Pleased with the volunteers, central tech volunteers can count towards quota for Monarch
    - Touring players and regular members
  - Possibly create a volunteer budget (tasks during year vs. number of available volunteers)
  - Formal signups (get in touch with kuku)
  - Saved \$5,000 from volunteers
- **TUC Performance**
  - If round numbers, then the leagues will be closed off and any new registrants will be directed to an odd number league
  - Down 18 teams since last summer
    - Captains couldn't form the teams
    - Started to give back fields on thursday nights
    - West started to get more teams, more rapid registrations than East

- Juniors that couldn't go into Elites spurred the creation of Teen Wed Hat league MPS
- **Discussion surrounding potential fields that need refurbishment**

### **Executive Director Report:**

- See report emailed May 8 2017 and posted in Drive: / *Executive Director / Reports / Board Meeting Reports / 2017*

### **Standing Committees**

#### **Finance Committee and Administration**

- Quarterly HST remittance: submitted \$40k **refund**. In previous quarters we can **owe** anywhere between \$5 - \$30k. Ther refund is due to the timing difference between paying for field (HST refund) and collecting fees (membership and league) due to the late opening of registration
  - Small concern that the CRA may request an audit, however, all documentation supports our claim
  - Will be offset by an amount owing in the current quarter once membership and league fees are collected (current amount as of April is \$15k owing)
  - May actually trigger a response from the CRA regarding Field Fund HST

#### **Human Resources Committee**

- Received the MMS review from ED related to the remote working arrangement with Alex
  - A very positive review with few points of improvement relating to communication with staff. Nothing new, but the arrangement made the issue more apparent
  - Quality of work for Alex was going well and still high, just relating to communication it was a bit of a challenge before moving to Calgary
  - Since moving to Calgary, communication has been more of an issue
  - He will continue to work remotely

#### **Operations Committee**

- Changes to the touring policy may have had a huge effect on the dome down for both facilities
- We did a formal sign up for the dome down, TUC was more organized this year and social media was more effective

### **Temporary Committees**

#### **Strategic Planning Committee**

- Paul gave information for strategic plan
- We got all the info now, we just need to draft a report and submit it to the board
- Date: TBD

#### **Governance Committee**

- The email for registration shows 4:3 gender ratio (M/F), however in the policy it may be open 3:4.
  - This may cause a challenge in teams that have set up their team with more males, vs other that set up with more females.
- Historically TUC has an imbalance of guys and girls-->not having enough girls may be a result of less demand from women coupled with TUC's 4:3 rule.
- Has been addressed in captain's meetings in the past--poor spirit to show up without a full team

#### **Women's Committee**

- Should women's committee take care of Leagues or is that ops committee?
- Women's committee members want to focus specifically on women's clinics, don't want to commit to others
- Endzone rule WFDF is doing-->now it's in the rulebook and in for the summer

#### **Youth & Junior's Committee**

- Nothing to report

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**Next Board Meetings**

TBD

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**Adjournment**