

SPECIAL GENERAL MEETING MINUTES
November 28th, 2022

1. **Call SGM to Order - Note 7:15pm**
 - a. Delegate roll call and registration through Mentimeter. [Mentimeter is the app/website used to facilitate to General Meeting.
 - b. Board of Directors Present:
 - i. Colin Mattison
 - ii. CJ Jackson
 - iii. Patrick Russell
 - iv. Andrew Hunter
 - v. Francette Maquito
 - vi. Sanjay Parker – sends regrets.
 - vii. Kaity Williams – sends regrets.
 - c. Welcome remarks.
 - d. Land acknowledgment
 - e. Read Notice / Waive Notice:
 - i. **Vote Result: [15 For's – Passes]**
 - f. Colin Mattison introduction
 - g. Board member introduction.
 - h. Presentation of voting and ground rules of meeting – no questions raised by the membership for voting and ground rules.

2. **Confirmation of Quorum**
 - a. TUC Bylaw states, “we require 0.5% of our voting membership to form a quorum at all General Meetings of TUC”.
 - b. Total Members: [1131] – 0.5% = 6 members; minimum required to transact business is 6 (3 Directors & 3 members of the public).
 - c. Members Present: **[16 present; 33 proxies]**
 - d. Required for Quorum: **[6]**
 - e. Voting Power: **26 (49/2+1) required to carry a motion.**
 - f. Appointment of Scrutineers: TUC Staff [Jo Malisani]
 - i. Motion: **[Colin Mattison]** Seconded: **[Francette Maquito]** Vote Result: **[Passes]**

3. **Approval of the Agenda**
 - a. Motion: **[Colin Mattison]** Seconded: **[Thomas Meyer]** Vote Result: **[Passes]**

4. **Approval of the Minutes of the Annual General Meeting of March 1, 2022.**
 - a. Motion to approve meeting minutes as presented: **[Colin Mattison]** Seconded: **[Bradley Kent]** Vote Result: **[Passes]**
 - b. Business Arising from the Minutes: **NONE**

5. **Board of Directors Report:**
 - a. **President:** Colin Mattison presented the Board of Directors Report
 - i. talked about Audit challenges.

- ii. JAM as the booking agent for Lamport during the Indoor Season
 - 1. Chris Ciufo asked for clarification.
 - 2. Andrew Fell asked what JAM gets out of this?
 - 3. Rob suggested we draft a letter for members to sign and send to appropriate people.
- iii. Single gender league recap
- iv. Re-jig touring policy recap
- v. RMI - lowered the volunteer commitment.
- vi. Asking vaccination policies for indoor season
- vii. Any Questions? – NONE

6. Financial Update Report

- a. Executive Director: Jo Malisani presented a Financial Update Report including unaudited financial statement documents on behalf of Andrew Hunter, chair of the Finance Committee.
 - i. Thomas asked about “no insurance expense in 2022”.
- b. Motion to Approve Financial Update Report for the period April 1, 2020, to March 31, 2021, and April 1, 2021, to March 31, 2022, as presented:
 - i. Motion: [Colin Mattison] Seconded: [CJ Jackson] Vote Result: [42 For, 7 Abstain – Passes]

7. Report from the Executive Director

- a. Introduction:
 - i. The 2021-2022 year has also been a challenging year impacted by the COVID-19 pandemic.
 - ii. The Staff and Board of Directors goal for the 2021-2022 year was to continue to provide the membership with community and COVID-19 safe playing opportunities:
 - 1. Increased and improved communications and social media presence
 - 2. Development opportunities for athletes and coaches
 - 3. Partnerships that add value to the organization and its membership
 - 4. Create a safe, inclusive and welcoming community.
 - iii. The 2020-2021 fiscal year budget was scheduled to run at a **profit of ~\$3500** and we ran at **loss of ~\$165,000**. The 2021-2022 fiscal year budget was schedule to run at a **loss ~\$165,000** (anticipating 2021-2022 to be similar to 2020-2021 with a slow return from COVID-19), and we ran at a **loss of ~\$60,000**.
 - iv. Initiatives to reduce operational losses as TUC recovered from COVID:
 - 1. Review league pricing model to ensure leagues are operating on a break-even/cost-neutral basis.
 - 2. Identify areas with year over year losses and implement strategies for cost-saving in those areas.
 - 3. Apply for grants to support recovery from the pandemic.
 - 4. Review membership fee structure to ensure fees are covering operational costs (costs not associated with leagues).

b. 2020/2021 Fiscal Year Metrics

- i. Provided below are highlights from the 2021/2022 year, as well as some year to date (as of 25 November) highlights.

Membership Type	Fiscal Year					2022/2023 As At 25 November 2022
	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	
Adult	1742	1645	1555	151	728	998
Intro	381	350	235	14	187	363
Post-Secondary Student	239	276	238	5	91	133
Youth	619	595	603	264	297	451
Touring Only	N/A	123	64	17	35	6
Touring Tryout Fee	N/A	N/A	49	6	N/A	10
Tournament Fee	N/A	N/A	17	N/A	N/A	N/A
Monthly (Aggregate Total)	N/A	107	111	9	53	52
GRAND TOTAL	2981	3096	2872	466	1391	2013

c. Membership Metrics

- i. The 2021-2022 year was impacted by COVID-19, and while numbers are **up 198%** from 2020-2021, we are still **down 52%** compared to the 2019-2020 fiscal year (our last pre-pandemic season).
- ii. It is not unexpected that our numbers are up compared to 2020-2021 where we shut down from April 2020 to July 2021 and then again from October 2020 through to July 2021. We did see a strong rebound when play opened up in July 2021 compared to July 2020. Our 2021 Fall Outdoor and Fall Indoor seasons we saw significant increase in demand, so much so that we had waiting lists had had to expand timeslots. We were again shutdown from mid-December 2021 to the end of January 2022, due to the surge in Omicron, however our Winter Season was not impacted in terms of registration numbers.
- iii. The 2022-2023 year to date we have seen an **increase of 45%** over 2021-2022 and we are still **down 30%** compared to the 2019-2020 fiscal year.
- d. Presented updates on the following season, leagues and programs:
- i. Adult Leagues: Spring, Summer, Fall Outdoor, Fall Indoor and Winter Indoor
- ii. Junior and Development Programming Update:
1. 451 Junior members as of 11/25/22
 2. Large jump in program registrations starting in Fall Outdoor - Originally 58 juniors on the waitlist for 2 Fall Outdoor Locations. Able to get many of them in thanks to a great response from parent volunteers.
 3. Fall Indoor sold out all Sunday programs within 24 hours.
 4. Summer Junior Playoff event a big hit with u14 and u18 divisions each fielding 4 teams (80+ total participants).
 5. Starting official junior programs at LCI in the west in January.
 6. Sponsoring "Turf Burn" - a high school 4v4 tournament in Durham Region as a potential model going forward (Schools

- provide the facility and insurance for tournaments, TUC provides materials and expertise).
7. Adult Scrim 101 - Returned this Fall outdoor season with 38 registrants
 8. Ran both Junior and Adult Summer clinics with 25 total registrations.
- iii. Events and Tournaments Update:
1. In 2021, while the Sport sector was shutdown, we ran several events and clinics online:
 - a. Virtual Training Programs with Redline Athletics Canada,
 - b. Ultimate Tournament Simulator 2021,
 - c. 2021 Easter Disc Hunt
 2. In January 2022, to pivot to allow for our Fall Indoor Leagues to have closure, we ran a one-day "Snow-Plate" event to crown Fall Indoor League Champions. We also offered our Juniors a snow-plate game.
 3. For the 2022-2023 Season:
 - a. Summer Playoffs 2022
 - b. Disc Till Dawn Type tournament in February.
 - c. Catch The Spirit in March
- e. Partnerships and Relationships Update:
- i. In 2021/2022 we continued to focus on strengthening, renewing partnerships key partnerships and exploring new partnerships:
 1. BE Ultimate
 2. Ultimate Canada
 3. Razor Management Incorporated (Monarch)
 4. Field Recreation Incorporated (Lakeshore Collegiate Institute)
 5. Ontario Trillium Foundation
 6. 817 Sports Bar and Grill (pub-partner for Fall Outdoor 2021 Season)
 - ii. TUC will continue to explore new partnerships to:
 1. Provide members with discounts/ sponsorship/ donations in kind.
 2. Provide social gathering opportunities.
 3. Provide access to field space.
- f. Strategic Plan 2021-2022 Highlights:
- i. A couple of noteworthy highlights of the work begun and done in 2020:
 1. TUC entered into a new pub partnership with 817 Sports Bar and Grill for the 2021 Fall Outdoor Season.
 2. Ongoing COVID-19 return to play protocols and procedure updates, including the updates to our code of conducts and participation waivers.
 3. Increased social media presence:
 4. Bell Let's Talk
 5. Mental Health and Wellness

6. Benefit of Sports
 7. Sharing stories and celebrating TUC community members (Family Day, International Women's Day, iHUC, etc)
- g. COVID-19 Response:
- i. The 2021-2022 year was another year impacted by COVID-19, and the staff's focus was again engagement, finding funding sources, and creating a safe playing environment upon return to play.
 1. How do we engage our membership when we are not able to offer programming?
 2. What work do we need to do now and what do we need to have in place, to be able to get the club going and offer leagues/clinics/events when given the go ahead to do so by government authorities?
 3. If we cannot offer programming, what can we offer (webinars, disc golf, etc.) through other partnerships/relationships?
 4. What government grants can we leverage to cover operating expenses, maintain and re-hire staff?
 - ii. The staff spent countless hours working on the following:
 1. Ways to keep the membership engaged and informed.
 2. How to mitigate risk and modify the game to comply with government directives
 3. How to support our members and volunteers in adjusting to the game modifications and return to play protocols
 4. Developing and Creating procedures and emergency action plans in the event staff or participants develop COVID-19 symptoms.
 5. Liaising with venues, other clubs, other sports and the Ministry to be ready to press play and return to the ultimate field.
 6. Searching and applying for government grants (Trillium Fund, Red Cross) and government benefits (CEWS, CERS, CEBA).
- h. COVID-19 Recovery:
- i. In 2021, as a part of TUC's continued COVID-19 recovery response:
 1. We were able to provide members with playing opportunities when Government restrictions allowed sport to return to play (mid-July 2021 to December 2021, February 2022 to present)
 2. Continued to secure COVID-19 Government benefits – Canadian Emergency Wage Subsidy and Canadian Emergency Rent Subsidy
 3. TUC joined the GAME ON Coalition of Outdoor Sports to discuss with the Ministry of Heritage, Sport, Tourism and Culture Industries the Government's Roadmap to Re-opening plan and the guidelines specific to sport.
 4. TUC applied in April 2021 for the Ontario Trillium Foundation's Community Building Fund Operating Stream grant. TUC was successfully awarded the \$100,000 grant in September 2021, which has allowed TUC to re-hire Jamie Millage, Manager of Athlete Development and Coaching and cover other operating

expenses (office rent, summer field permits, etc.) to help the club recover from COVID-19.

5. Continue to work with venue partners (some partners have remained offline for the 2022-2023 season, others have come back online) to collaborate and work with TUC's current membership status, while maintaining first right of refusal on venues.

i. QUESTIONS/COMMENTS

i. TRACY DOCHEFF – UCC? What happened to it?

1. Jo Malisani – UCC stated in November would not be renting it out, need their board to approve. Same with Seneca. Will open for us next November. Downsview dome and footing broke, repairing it now and should be ready for October 2023.

8. Ratification of Business Conducted by the Toronto Ultimate Club in the Past Year

a. Policies - VACCINATION/RETURN TO PLAY review presented by Colin.

- i. Present to membership, we can vote to keep mandate, but it will be tough to enforce.

b. QUESTIONS/COMMENTS?

- i. Christopher asked for clarification - Q- is this checking vax records at door? answer, vaccination status.
- ii. Jon Brandt asked 1) we simply have to upload vaccine record as part of vaccination? Colin - we can do that, but we won't be able to check QSR code because app is inactive, unless Health Canada makes a change.
- iii. 2) Have we talked to other clubs about this? ANSWER - Jo -> most sports organizations have pulled the requirement.
- iv. 3) Is there a strong desire from board to keep vax requirement in place? If so, what is our motivation for keeping it?
 1. CJ commented that we should remove it.
 2. JO commented that we were required to ask vaccine mandate because of requirements from City of Toronto
 3. FRANCETTE commented for making whatever makes people feel the most comfortable.
 4. CHRIS - asking if this a board decision. COLIN - we will ask if this wants to be voted on, then ask those currently attending to vote.
 5. JIM LIM- Does city no longer require vaccination records. JO - not determined yet but guesses that it won't be a requirement in Summer 2023. Winter Venues also do not require vaccination records.
 6. ROB STALKER would like to leave it for board but would like to leave it to the Board and have Board comply with mandates and recommendations. Doesn't want to have another AGM to vote on it again.
 7. JIM asked if we could design a poll to ask members and then decide based on feedback. – Colin asked Jo to put question

into mentimeter for responses in meeting and asked board members not to vote

8. JIM - will board make decision based on the result? – COLIN – yes
 9. THOMAS - feels like to have it or not to have it is not the right choices. –COLIN suggested moving to “Strongly Recommend” vaccination policy? THOMAS said yes.
- c. Motion to Keep TUC Vaccination Policy:
 - i. Vote Result: [3 FOR, 3 AGAINST, 6 ABSTAIN]
 - d. TRACY asked if we could poll the entire membership? JO said we can create a survey.
 - e. **Ratification of ALL Business Conducted by the Toronto Ultimate Club Board of Directors in the Past Year.**
 - i. Motion: [Colin Mattison] Seconded: [Christopher Ciufu] Vote Result: [Passes]

11. Election of New Board Members

- a. The Board members who will remain as they have one more year left in their term:
 - i. Colin Mattison, Andrew Hunter, Francette Maquito
- b. The Board members whose terms will be ending are:
 - i. CJ Jackson, Sanjay Parker, Patrick Russell and Kaity Williams
- c. We have four (4), 2-year terms to fill.
 - i. We have had 2 new people who have expressed interest in becoming and 2 being re-elected as a Board of Director.
- d. NO NOMINATIONS FROM FLOOR
- e. Each candidate asked if they would stand for election and to introduce themselves and give a brief statement.
 - i. Christopher Ciufu
 - ii. CJ Jackson
 - iii. Lucas McKeown
 - iv. Patrick Russell
- f. Motion to acclaim the 4 nominees.
 - i. Vote Result: [Passes]
 1. Note: COLIN monitored Jon Brandt seconds to vote to acclaim the 4 nominees

12. New Business:

- a. GM League – TRACY DOCHEFF administered survey to GM age. Says there is significant interest. Most want to have 3:3 gender ratio. 65% of respondents aren't playing masters league. Proposed Friday night for the league. Wants to propose to start with pick up, looked at Railside as a location b/c of price. Friday nights better for women. Location needs to be transit friendly. Hold clinics to build skills before pickup game. Wants to be cognizant of limitations that keep women from returning to play. COLIN – there is interest. TUC will look into fields and options.

- i. Jo will ask UCC. Crestwood is another option. Monarch is booked. Lamport?

13. Closing Remarks:

- a. Colin - Holding off selecting a new AGM. Will aim for Sept 2023

14. Adjournment

- a. Motion to adjourn the 2022 Special General Meeting
 - i. Motion: [Colin Mattison] Seconded: [Tracy Docheff] Vote Result: [Passes]
- b. Meeting adjourned at 9:05pm

Thank everyone for their patience.